



**Government of Manipur
Office of the Principal
United College, Lambung, Chandel**

No.1/26/2005/UCL(I)

Date: 30/5/2022

IQAC Meeting (dated 3/5/ 2021)

To finalize a plan of action for the month of May through August, the IQAC met on Monday, the 3rd May 2021, in the principal's office chamber. Dr. Bd. Thumdal Anal, Principal, United College, Lambung, Chandel, presided over the meeting.

Agenda:

1. To enlist a plan of action for the period from 1st May to 31st August 2021.

The following members were present in the meeting.

1. Dr R.K. Hemanta Singh, Associate Professor Geology & AISHE Program Officer
2. Dr E Ranjithkumar, Associate Professor, HOD, Geology
3. Ng. Roland, Assistant Professor & HOD, English
4. Dorendro T, Associate Professor & HOD Zoology
5. Dr Dominic T Haokip, Assistant Professor, Botany & Assistant Coordinator, IQAC
6. Rungkham Ngoru, Assistant Professor & HOD Economics
7. A. Ushakiran, Associate Professor & HOD, Anthropology

It was decided to place the following action plan into effect from 1st May to 31st August 2021.

Intention/Resolution:

1. We are committed to enhancing the quality of education and have implemented the Moodle learning management system.
2. The College intends to evaluate the actions taken as part of green campus programme.

Proceedings recorded by:

(Dr Mohd Mustaque Ahmed)
Co-ordinator, IQAC

Co-Ordinator
IQAC
United College, Chandel

Meeting Chaired by:

(Dr BD Thumdal)
Principal/Chairman, IQAC
United College, Lambung, Chandel

Dr. BD. Thumdal
Principal
United College, Chandel
Government of Manipur

Action Taken/Compliance:

1. From 26 July to 30 August 2021, a five-day online session on the Moodle Learning Management System (MLMS) was held as planned.
2. On 5 July 2022, a campus-wide tree planting event was held in celebration of Van Mahotsav.



(Dr. BD Thumdal)
Principal/Chairman
IQAC, United College, Lambung, Chandel
Dr. BD. Thumdal
Principal
United College, Chandel
Government of Manipur

Meeting of the IQAC for the 26th of August 2021

The main objective of the IQAC meeting, which took place in the office of the principal on the 26th of August 2021, was for discussing its action plan.

Meeting presided over by Principal Dr. BD Thumdal

Agenda:

1. To enlist a plan of action for the months starting from September to December 2021
2. Misc.


The following members were present in the meeting.

1. Dr R.K.Hemanta, AISHE College Officer
2. NG. Roland, Asst Prof. & HOD, English
3. Dr E Ranjitkumar, Associate Professor & HOD, Geology
4. Dorendro T, Associate Professor & HOD, Zoology
5. Dr Dominic Thangminlen Haokip, Asst Professor in Botany
6. Rungkham Ngoru, Asst Prof.& HOD, Economics
7. A. Ushakiran Devi, Associate Professor & HOD, Anthropology
8. Dr Mohd Mustaque Ahmed, Asst Prof., & IQAC Coordinator


Following a thoughtful debate, all of the following resolutions were approved.

1. Resolved that the College shall observe Teacher's Day on 5 September 2021, in celebration of Azadi Ka Amrit Mahotsav.
2. Agreed that the tentative time for the Student Induction Programme (SIP)/Deeksharambha be November 2021.
3. Agreed that a quiz competition for students would be held in December in celebration of Azadi Ka Amrit Mahotsav.

Proceedings recorded by:



(Dr Mohd Mustaque Ahmed)
 Co-ordinator, IQAC
 Co-Ordinator
 IQAC
 United College, Chandel

Meeting Chaired by:


(Dr BD Thumdal)
 Principal/Chairman, IQAC
 United College, Lambung, Chandel
 Dr. BD. Thumdal
 Principal
 United College, Chandel
 Government of Manipur

Compliance/Action taken report:

1. The teacher's Day celebration pertaining to the 75th Celebration of Azadi Ka Amrit Mahotsav was organized on the 5th September 2021.
2. The Student Induction Programme (SIP)/Deeksharambha for the newly admitted students of B.A. and B.Sc. 1st Sem was conducted on the 24th November 2021.
3. With the commemoration of Azadi Ka Amrit Mahotsav, a Quiz Competition particularly for the students of this College was conducted on the 17th December 2021


(Dr Bd Thumdal)
 Principal/Chairman
 IQAC, United College, Lambung, Chandel
 Dr. BD. Thumdal
 Principal
 United College, Chandel
 Government of Manipur

**An emergency IQAC meeting for both teaching and non-teaching staff
 (Dated 12 September 2021)**

Dr. Bd Thumdal, Principal/Chairman, IQAC, presided over the meeting. The IQAC held an emergency meeting on the College's NAAC Accreditation & Assessment (Cycle 2) process at the Science Seminar Hall, Science Block on 9 December 2021, at 11 AM.

Agenda:

1. Annual Quality Assurance Report (AQAR) preparation
2. Misc.

The following persons were present in the meeting.

1. Dr RK Hemanta Singh, Associate Professor, Geology
2. Ksh Suresh Singh, Associate Professor, Education
3. Dr E Ranjikumar Singh, Associate Professor, Geology
4. Dorendro T, Associate Professor, Zoology
5. Kh Hemachandra Singh, Asst Professor, Chemistry

6. L Nimai Singh, Associate Professor, Physics
7. Y Nilakanta Singh, Assistant Prof., Zoology
8. Ksh Tombi Singh, Associate Professor, History
9. Dr Shantibhushan Ph, Asst. Prof., Zoology
10. Sarungbam Kison Singh, Asst. Prof., Botany
11. Dr S. Romen Meitei, Asst. Prof., Mathematics
12. L Damudor Asst. Prof., Chemistry
13. N. Ibungo Singh, Asst. Prof., Zoology

14. RL Lumcho, Head Clerk
15. Sh Ginet, Lab Assistant
16. N.Biren Singh, Associate Professor, Mathematics
17. Dr. S. Raghmani Singh, Asst. Prof., Botany


18. Dr Tinkolhling Guite, Asst. Prof., Education
19. S. Binokumari Devi, Associate Professor, Geology
20. Kh Bikramjit Singh, Asst Prof., Environmental Studies
21. L. Basanta Singh, Associate Professor, Anthropology
22. NI Khungam Anal, Stenographer
23. H. Bungdol Anal, LDC
24. Angpong Augustine Roel, Asst. Professor Physical Education
25. Ng Wincent Monsang, Librarian
26. Kh Goldson, Lab Attendant
27. Sk Dominic Bepol, Asst Prof., History
28. Dr H Phomrong Maring, Asst Prof., English
29. Md Ajaoddin, Associate Professor, Chemistry
30. Ksh Devan Singh, Associate Professor, Physics
31. Dr Dominic T Haokip, Asst Prof., Botany
32. Dr N. Solomon, Associate Professor, Economics
33. Y Gojendro Singh, Associate Professor, Economics
34. Rd Ashemval, Lab Attendant
35. Shashikanta Sharma, Assistant Professor, Anthropology
36. Ng Roland, HOD, English
37. A. Ushakiran, Associate Professor, Anthropology
38. Pashel Behenshing, Lab. Attendant
39. K.Ruwander, Vice Principal
40. Dr Tekcham Roshan Singh, Assistant Professor, Manipuri

Important notes of the meeting:

1. Dr. Bd Thumdal, Chairman of IQAC, gave the keynote address during the meeting.
2. Dr. Mustaque Ahmed discussed the current status of the NAAC Cycle 2 (Assessment & reaccreditation) process.
3. Dr. H Phomrong Maring, an assistant professor of English, raised certain questions and inquired about the status of this College's NAAC approach.
4. Vice Principal, Rd. Kanthung also brought up some concerns regarding the NAAC's accreditation and assessment processes.
5. Dr. Bd Thumdal, the principal, clarified the questions posed by Dr. Ph. Maring and Rd. Kanthung.

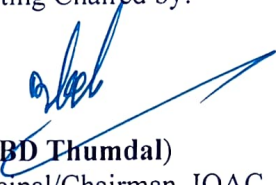
6. Dr. R.K.Hemanta Singh, College Programme Officer of AISHE, shared his opinions and discussed assessment and accreditation (A&A) as well as a few problems the college is now facing.
7. Dr. Dominic T. Haokip addressed questions mainly posed by the Vice-Principal, Rd. Kanthung.
8. The unanimous approval to proceed with the NAAC Cycle 2 for this College marked an interesting close to the discussion.

Proceedings recorded by:




(Dr Mohd Mustaque Ahmed)
Co-ordinator, IQAC
Co-Ordinator
IQAC
United College, Chandel

Meeting Chaired by:



(Dr BD Thumdal)
Principal/Chairman, IQAC
United College, Lambung, Chandel
Dr. BD. Thumdal
Principal
United College, Chandel
Government of Manipur

Compliance: 1. A meeting was held to discuss the procedure of drafting the Annual Quality Assurance Report (AQAR) on 30 December 2021.



(Dr Bd Thumdal)
Principal/Chairman
IQAC, United College, Lambung, Chandel
Dr. BD. Thumdal
Principal
United College, Chandel
Government of Manipur

IQAC Meeting (30 December 2021)

Agenda and action plan for January to April of 2022:

- 1.Preparation for the AQAR submission to the NAAC
2. Observation of important National /International days/events
- 3.Misc.

Members present:


1. Dr E. Ranjitkumar, HOD Geology
2. Ksh Devan, HOD, Physics
3. A. Ushakiran, HOD, Anthropology
4. N.Biren Singh, HOD, Mathematics, HOD
5. Ng. Roland, HOD, English
6. Md Ajaoddin, HOD, Chemistry

7. Dr S. Raghmani Singh, HoD, Botany
8. Dr Dominic T Haokip (Assistant Prof., Botany)

The following significant discussions and decisions were noted.

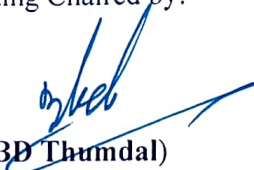
- (1) Participating in the discussion on "preparation for AQAR submission to NAAC," Dr Mohd Mustaque Ahmed (Co-ordinator, IQAC) and Dr. Hemanta Singh, AISHE Programme Officer, took their time from 10:00 AM to 1:30 PM to conduct a PowerPoint presentation outlining the prerequisites for AQAR submission.
- (2) Every member has given their approval for important national and international celebrations/events to be observed occasionally.
- (3) Nearly every participant indicated that they would like to see another IQAC seminar on 1 March 2022.

Proceedings recorded by:



(Dr Mohd Mustaque Ahmed)
Co-ordinator, IQAC
Co-Ordinator
IQAC
United College, Chandel


Meeting Chaired by:



(Dr BD Thumdal)
Principal/Chairman, IQAC
United College, Lambung, Chandel
Dr. BD. Thumdal
Principal
United College, Chandel
Government of Manipur

Action taken/Compliance:

1. The IQAC seminar cum repeat meeting on a one-day IQAC's seminar cum meeting was held on 3 January 2022.
2. The National Girl Child Day was observed on the 24th February 2022.
3. On 25 January 2022, National Voter's Day was observed.
4. On 3 August 2022, the International Women's Day was observed.
5. The intended College week, which included sports and culture, was held for the students from 7-9 April 2022. On the closing day of the College Week, the functional Chief Guest, Dr. Rangitabali Waikhom, Director, University & HR Education, Government of Manipur, got to release three books written by Dr. Ph Maring and one by Dr. Ng. Solomon Moyon.
6. Three days workshop on the Moodle Learning Management System was organized in the Science seminar Hall by IQAC from 4th to 6th April 2022.



(Dr Bd Thumdal)
Principal/Chairman
IQAC, United College, Lambung, Chandel
Dr. BD. Thumdal
Principal
United College, Chandel
Government of Manipur

One-day deliberation on Annual Quality Assurance Report (AQAR):

Day and Time: 1 March 2022 at 10 AM

Place: Science Block Seminar Hall

Title of the Deliberation: Preparing for AQAR submission to NAAC

Resource persons: 1. Dr. Mohd Mustaque Ahmed (Coordinator, IQAC & Assistant Professor of Botany),

2. Dr. R.K. Hemanta (Associate Professor of Geology & College AISHE Officer).

The following members attended the seminar.

1. Kh Mobershing, HOD, History
2. Dr E. Ranjitkumar, HOD Geology
3. Ksh Devan, HOD, Physics
4. A. Ushakiran, HOD, Anthropology
5. Ng. Roland, HOD, English
6. Md Ajaoddin, HOD, Chemistry
7. Dr S. Raghmani Singh, HOD, Botany
8. N. Biren Singh, HOD, Mathematics
9. Dr Dominic T Haokip (Assistant Professor, Botany)
10. Rungkham Ngoruh, HOD, Economics
11. Ng. Wincent, Librarian

Result of the proceeding:

The following significant results were recorded during one-day deliberation cum discussion.

With this, one more resolution was adopted for necessary action to be taken by the IQAC within the period from January to April 2022.

1. Showing how AQAR format is filled up in the AQAR format of NAAC portal, Dr Hemanta Singh (AISHE Officer) made one power point presentation. Further, an already filled up format of the AQAR (year 2019-20) was discussed and he took suggestions of the members present for any modifications.
2. Additionally, Dr. Mustaque Ahmed, the IQAC Coordinator, discussed the option of filling in the blanks in the AQAR format on the NAAC portal as well as the summary of requirements for the quantitative data for the Annual Quality Assurance Report. Prior to this, he sent the principal his completed qualitative data for the 2018–19 academic year for his kind perusal and any necessary revisions.


3. The deliberation concluded with a positive note to take up necessary actions for cycle 2 (Accreditation & Assessment) process.
4. Also agreed that the submission of pending AQARs (20216-17,20217-18, 2019-2020, 2020-21) to NAAC shall be treated as action plans of IQAC.

Proceedings recorded by:


(Dr Mohd Mustaque Ahmed)
 Co-ordinator, IQAC

Co-Ordinator
IQAC
United College, Chandel


Deliberation Chaired by:


(Dr BD Thumdal)
 Principal/Chairman, IQAC
 United College, Lambung, Chandel

Dr. BD. Thumdal
 Principal
 United College, Chandel
 Government of Manipur

Action Taken/Compliance:

1. AQAR 2016-17 was submitted to NAAC portal on 18/1/2022
2. AQAR 2017-18 was submitted to NAAC portal on 27/1/2022
3. AQAR 2018-19 was submitted to NAAC portal on 27/2/2022
4. AQAR 2019-20 was submitted to NAAC portal on 28/2/2022


(Dr Bd Thumdal)
 Principal/Chairman
 IQAC, United College, Lambung, Chandel

Dr. BD. Thumdal
 Principal
 United College, Chandel
 Government of Manipur